

PRESIDENTS' COUNCIL – October 7, 2008
CC126 in Bill Brod Community Center • 8:30 – 10am

Present: **Presidents' Council Members:** Joanne Truesdell, College Pres; Bill Waters, FT Faculty Pres; Kelly White, FT Classified Pres; Rosemary Teetor, PT Faculty Pres; Bill Zuelke, Exempt Pres; Michael Vu, ASG Pres; Steffen Moller, Chair of College Council; Jan Godfrey, VP Instructional Services; Courtney Wilton, VP of College Services; Shelly Parini, Dean of College Advancement; and (Recorder) Debbie Jenkins.
Employees in attendance: Diane Drebin, Bill Leach and BJ Rinearson.

TOPIC/CATEGORY	KEY POINTS/NEXT STEPS (ACTION)
Climate Survey	<p>Joanne Truesdell introduced Connie Green, a consultant with Willis, Green & Associates Inc. (Policy Advisor to the Department of Community Colleges and Workforce Development), who assisted CCC with the 2006 Organizational Climate Survey. Connie was present today to conduct follow-up and outline plans for the future 2008 survey. Clackamas Community College will be in charge of conducting its own climate surveys following 2008.</p> <p>[Handout #1] The intent of the 2008 organizational climate survey is to:</p> <ol style="list-style-type: none"> 1) Assess and learn from the campus community on how the Clackamas Community College faculty and staff see their working environment in five areas. <ul style="list-style-type: none"> • Organizational effectiveness, empowerment and communication • Decision-making • Problem resolution • Organizational structure • Coordination with the Board of Education 2) Create an action plan on ways to improve the organizational climate over the next two years. <p>[Handout #2] CCC Organizational Climate Survey:</p> <ul style="list-style-type: none"> • Two questions are being added: <ul style="list-style-type: none"> ○ Decisions, new projects, innovations etc. are implemented in a timely manner with solid communication. ○ What do you think is the most important thing we can do to improve communication? • Planned release date Monday, October 13, 2008 • Closure date, October 27, 2008 at 5:00 p.m. • Dean Walch will send results to Willis, Green & Associates, on Tuesday, October 14, 2008 • Willis, Green & Associates conducts tabulation • First draft report delivered to Expanded Presidents' Council November 18, 2008 • Report to the CCC Board of Education on December 10, 2008 • Student response to the CCSE Community College Student Engagement Survey <p><u>Next Steps:</u></p> <ol style="list-style-type: none"> 1) Kate Gray agreed to review and clean-up the wording in the first 4 paragraphs prior to the document being posted.
Small School Base	<p>Courtney Wilton discussed the proposed adjustment to the funding formula. This will result in smaller colleges getting more dollars and larger colleges getting less. A larger urban college such as Clackamas Community College could lose approximately \$3M.</p> <ul style="list-style-type: none"> • Smaller schools have less support dollars coming in thus the plan for a more equitable distribution process; however urban schools do have higher instructional costs due to their higher number of students to serve.

	<ul style="list-style-type: none"> • Of the 17 Oregon Community Colleges involved, 6 are larger/urban area colleges which stand to lose dollars and 11 are smaller colleges expected to receive increased funding. • This equalization process was expected to take place first with an adjustment to the funding formula to follow; however, this may not be the case and adjustments to funding formula could take place as soon as 2009. <p>Discussion followed regarding potential budget impact during these times of an unstable economy.</p>
<p>Job Opening: FT Classified, Maintenance Support Specialist/Utility Worker, Campus Services</p>	<p>Bill Leach requested to open the position of Maintenance Support Specialist/Utility Worker. The job responsibilities were outlined and it was reported that this position's job duties have been reviewed by LGPI. The pay grade remains at Grade 3. This is a replacement of an existing position.</p> <p>There was a call for questions or concerns regarding this position. There were none.</p> <p><u>Presidents' Council approved the position of FT Classified, Maintenance Support Specialist/Utility Worker, Campus Services, to be moved forward.</u></p>
<p>College Council</p>	<p>Steffen Moller gave a College Council update. Attendance has been great at these meetings. Forty people attended the last session. A few of the major topics included presentations on:</p> <ul style="list-style-type: none"> • Culture of Assessment by Bill Briare • Students of concern and response teams by the Counseling Department • College Council purpose and process lead by Steffen Moller <p>PowerPoint presentations shared are part of the College Council minutes and accessible to all staff.</p>
<p>Association Reports:</p> <ul style="list-style-type: none"> • ASG • Classified • Pt Faculty • Faculty • Exempt 	<p><u>ASG / Michael Vu:</u></p> <ul style="list-style-type: none"> • ASG members volunteered at the welcome booths during the first week of classes. • Childcare and textbook grant applications cut-off date was Friday, October 3. Grant awards are in process. • Community Club Fair and Barbecue is coming up on October 8 from 11:00 – 1:00 p.m. • Tours will be conducted for Rex Putnam students on Thursday, October 9, 2008. <p>Connie Green put forth a challenge to CCC students. If you want to make a difference, support your school and make good things happen:</p> <ul style="list-style-type: none"> • Text 6 people every time you have a good experience here and/or see good things happening. If students and staff start sharing all their good experiences – it will go a very long way in getting more community support in the future (i.e., future bonds etc.) <p><u>Classified / Kelly White:</u> No Report</p> <p><u>PT Faculty / Rosemary Teetor:</u></p> <ul style="list-style-type: none"> • Professional Development fund applications went out yesterday, October 6, 2008. Applications close at the end of the month. • Rosemary inquired about future fireside chats with the President. Joanne Truesdell replied that those dates/times for fall term will be announced in her message to all staff going out on Friday, October 10, 2008. <p><u>FT Faculty / Bill Waters:</u></p> <ul style="list-style-type: none"> • A regular comment heard across campus from most faculty members is that there is a feeling of more energy and engagement of students in the classroom which is exciting! • College Committee membership is being reviewed to ensure sufficient representation. <p><u>Exempt / Bill Zuelke:</u> Classified Appreciation is November 19 at 2:00 p.m. in the Gregory Forum. Volunteers are needed. Please contact Bill</p>

	Zuelke if you are interested in helping out.
Around the table updates	<p>Bill Zuelke shared a heart felt letter of gratitude from a student who is very thankful for all that the LCOP program has provided. Not just the classroom teaching but also the encouragement, a career wardrobe, learning to be a service to others, job search assistance and internship opportunities to list a few. CCC will be fondly remembered for the assistance received to re-enter the workforce after a 10 years absence.</p> <p>Shelly and Bill Waters led a brief discussion on how we need to get the word out about Clackamas Community College.</p> <ul style="list-style-type: none"> We all need to continue getting the word out and brainstorming. The <i>Tell a Friend</i> campaign will be outlined at the upcoming Board meeting, College Council and Expanded Presidents' Council. We are going to be using our SMART campaign – smarter! Watch for the life changing success stories and testimonials appearing in the class schedules. <p>Joanne Truesdell spoke to translating awareness to action and getting students who know about us to take that next step to attend here.</p> <ul style="list-style-type: none"> Many people do not know “How” to go to college. Discussion followed as to how to advertise college opportunities and take this information TO people rather than expecting them to come to us at CCC for the information. It was suggested that we send more students to help manage events taking place off our college campuses. <p>Eight applicants are being scheduled for the Vice President of Instructional Services interviews.</p> <ul style="list-style-type: none"> Interview questions have been reviewed and reworked. We will be including 5 broad based questions on values. It is being determined what questions to ask in the interview vs. what questions are to be saved for the open forum (after the number of applicants are reduced). All applicants will be interviewed prior to determining who to move on to the open forums. <p>Coming up:</p> <ul style="list-style-type: none"> Next weeks agenda will include an update on financial forecasting. Please take a look at the agenda and send any additional topics you would like to be added to Debbie Jenkins or Joanne Truesdell. An updated PC calendar of projected timelines will continue to be distributed with the PC agenda only (not the minutes). Send requests for topics for discussion at the fireside chats to Joanne Truesdell or Debbie Jenkins.
President's Report	Joanne Truesdell reported: No report
NEXT MEETING	Next meeting will be October 14 at 8:30 in CC126
UPCOMING MEETING DATES in 2008-09: 10/7, 10/14, 10/21 (expanded), 10/28, 11/4, 11/11 (no meeting), 11/18 (expanded), 11/25, 12/2, 12/9, 12/16 (expanded), 12/23 (no meeting), 12/30 (no meeting), 1/6, 1/13, 1/20 (expanded), 1/27, 2/3, 2/10, 2/17 (expanded), 2/24, 3/3, 3/10, 3/17 (expanded), 3/24 (no meeting), 3/31, 4/7, 4/14, 4/21 (expanded), 4/28, 5/5, 5/12, 5/19 (expanded), 5/26, 6/2, 6/9, 6/16 (expanded), 6/23, 6/30.	
FIND PRESIDENTS' COUNCIL NOTES at F:\1MINUTES\Presidents Council\2008-09	
NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies	
PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Rosemary Teetor (PTF Pres), Michael Vu (ASG Pres), Bill Waters (FTF Pres), Kelly White (Clfsd Pres), Steffen Moller (Chair of College Council), Jan Godfrey (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Debbie Jenkins, (Recorder), Bill Zuelke (Exempt Pres), BJ Rinearson (Director of Human Resources)	

EXPANDED COUNCIL MEMBERS: PC Members plus Cyndi Andrews, Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Chris Robuck, and Theresa Tuffli.